

## Provider Critical/Adverse Incident Reporting Form

In accordance with reporting requirements as mandated and regulated by the Agency for Healthcare Administration (AHCA) please submit the completed, typed form to the Gold Kidney Health Plan Risk Manager **immediately** via fax at 866-580-0122

For assistance in completing the incident report form, contact our Risk Manager at **813-847-5561**

### I. Provider/Facility Information

| Provider/Facility Name           | NPI   | Phone    | Email  |
|----------------------------------|-------|----------|--------|
|                                  |       |          |        |
| Street Address                   | City  | Zip Code | County |
|                                  |       |          |        |
| Name of Person Submitting Report | Title | Phone    | Email  |
|                                  |       |          |        |

### II. Patient Information

| Patient Name   | Age/DOB | Gold Kidney Health Plan ID Number |        |
|----------------|---------|-----------------------------------|--------|
|                |         |                                   |        |
| Street Address | City    | Zip Code                          | County |
|                |         |                                   |        |

### III. Incident Information

| Incident Type – Please check the appropriate box  |
|---|
| <input type="checkbox"/> Death by homicide, suicide, abuse, neglect, or exploitation  |
| <input type="checkbox"/> Death as a result of a healthcare provider or is otherwise unexpected  |
| <input type="checkbox"/> Injury or illness as a result of a healthcare provider and which is otherwise unexpected   |
| <input type="checkbox"/> Brain damage, spinal damage, permanent disfigurement, fracture/dislocation of bones/joints   |
| <input type="checkbox"/> Any condition that is not consistent with the patient's pre-existing physical condition and results an extended length of stay, transfer to a higher level of care, or the need for definitive and specialized medical attention or surgical intervention. |
| <input type="checkbox"/> Any condition that results in a limitation of neurological, physical, or sensory function which continues after discharge from the facility.   |
| <input type="checkbox"/> Suspected abuse, neglect, or exploitation  |
| <input type="checkbox"/> Sexual battery   |
| <input type="checkbox"/> Medication errors  |
| <input type="checkbox"/> Suicide attempts   |
| <input type="checkbox"/> Altercations requiring medical intervention  |
| <input type="checkbox"/> Elopement  |
| <input type="checkbox"/> Other (see incident description)   |

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### Incident Description

Please provide a clear and concise description of the facts of the incident including time, date, exact location, and any coding elements needed for the annual report based on ICD-10-CM.

Please describe any injuries sustained;

Please indicate whether or not a physician was called and, if so, a brief statement of the physician's recommendations for medical treatment, if any.

Please list all persons known to be involved in the incident, including witnesses, along with locating information for each.

- You should consider adding a few more boxes like the one that already appears in IV Witness Information.

#### IV. Witness Information

| Witness Name   | Phone | Fax      | Email  |
|----------------|-------|----------|--------|
|                |       |          |        |
| Street Address | City  | Zip Code | County |
|                |       |          |        |

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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